

**Dear CVA Member:**

**By now you have heard the Internal Revenue Service has designated the Conejo Valley Archers as a charitable tax-exempt organization. Our 501(c)3 exemption provides that donations to CVA are tax deductible.**

**Your Board of Directors is planning many enhancements, which will beautify our facility and allow for increased local, national and even international tournaments. Soon we will begin a corporate sponsorship campaign to raise funds for these larger improvements. In the meantime, if you have a few extra dollars you can donate to the CVA in addition to your annual membership dues (which are not tax deductible), please indicate so on the enclosed dues invoice form. A formal letter, as required by the IRS, will be issued documenting the donation.**

**Here are just a few ways you can use this tax advantage, which will benefit others:**

**Make an Honorary Donation:**

- **In honor of someone's birthday or anniversary**
- **To thank someone for their hard work in the CVA, or in any area supporting archery**
- **For graduation, a job promotion, or any other kind of achievement**

**Make a Memorial Donation:**

- **When a loved one, friend or colleague passes away, make a donation to the CVA in their memory. Memorial donations can also be made at any time in the years after a person has passed on.**

**When these two types of donations are given, two letters are sent: one to you as the donor, which will state the dollar amount of your gift. A second letter is sent to the person whose address you provide to us: either the honoree or their family. We will let your designee know a gift was received from you, without stating the amount.**

**Double your Donation to CVA!**

- **Many businesses offer to match your donation. Check with the human resources department at your work to see if this is an option.**

**Thank you in advance for your support of *your* archery club – the Conejo Valley Archers.**

**Sincerely,  
CVA Board of Directors**